



PROJECT PARKING PLAN WORKSHEET

The objective of a Project Parking Plan is to establish the parking impact during and after a construction Project. This Plan is to be done during the design process to provide direction in the contract documents that will inform the bidding and successful contractor what the project during construction. This plan is to be developed jointly by the Design Team, Project Manager, Project Planner, and Commuter Services. Once prepared, the Project Manager should submit it to Commuter Services for review and approval before including it in contract documents.

General Contractor - Reference this form to request permits electronically via our website @ commuterservices.utah.edu

PROJECT MANAGEMENT INFORMATION:

Project Name: _____

Project Number: _____ Project Client/User: _____

Project Manager & Phone: _____ Project Planner: _____

Design Team: _____

Is there Abatement: YES NO If yes, list firm: _____

PARKING IMPACT OF PROJECT:

Describe Project Limit Lines:

List all Parking lot #(s) being impacted by project scope _____

Final Parking space changes as result of Project: Eliminated _____ Added _____ Net (add+/loss-) _____

CONSTRUCTION CONTRACTOR & SUBCONTRACTOR PARKING IMPACT: (Include information in contract documents)

Construction Start date: _____ Duration: _____ (months)

Describe Construction Staging Area Limit Lines:

Number of spaces (at contractor discretion) estimated available within the construction staging area _____

Number of Permits requested for purchase in campus lots per month (expand table as needed)

		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Permit type	Month:															
	# of Permits >															
	# of Permits >															
	# of Permits >															

Permit types explained on following pages.

COMMUTER SERVICES REVIEW/APPROVAL:

Approved _____

Revision/notes:



Commuter Services
Parking • Shuttles • Transit
1901 E South Campus Drive Room 101
Salt Lake City, Utah 84112-9350

PERMIT DESCRIPTIONS

1. “CS” (staging) Permits –virtual permit
 - a. Staging permit, available for FREE
 - b. Location specific
 - i. Location will be identified on permit
 - ii. Vehicle must be parked in:
 1. Loading dock (include building number)
 2. Construction area designated with cones, fencing, bollards, etc...
 3. Sidewalk with cones, fencing, bollards, etc. without blocking pedestrian access
 - c. Used only for construction vehicles, no personal/commuter cars
2. “Con” (regular) Permits – virtual permit
 - a. Call (801)581-6415 for current pricing
 - b. Available in monthly or daily terms
 - c. Valid in A and U stalls
 - i. Only valid in lots 32, 40, and/or 75
3. “CV” (vendor/maintenance) Permits –virtual permit
 - a. Call (801)581-6415 for current pricing
 - b. Available in monthly or daily terms
 - c. Valid in A, U, E, Maintenance Stalls and Meters/Pay-by-phone without payment
 - i. May not park in Load Zone meters
 - ii. Campus wide excluding LDSI parking lots (15,17,18,19,21)

Current Parking Map can be found