I. Mike Perez, welcomed everyone. Mike started by giving some background information on the reasons for organizing the Traffic and Transportation Committee. One of the triggers for the development of this new committee was the realization that there was not enough time available at Community Forum meetings to focus on traffic and transportation issues. In addition the right players were not regular participants in the Community Forum. The University recognizes that the long-term traffic and transportation challenges are real and need to be addressed and that it is important to bring the relevant groups, agencies and institutions to the table to discuss traffic and growth issues in the North East “University Area” of Salt Lake City.

II. Mike Perez initiated a discussion regarding the committee’s mission statement, a draft of which was contained on the agenda. After some discussion, some recommendations were made. The revised mission statement is outlined below:

Missions Statement:
To develop strategies for mitigating traffic congestion and improving transportation options in the Northeast sector of Salt Lake City, specifically, traffic corridors/roads in and around the University of Utah. To provide a forum to exchange information regarding traffic activity trends, transit ridership trends, master plans, land development plans, planned construction projects, transportation demand management and community traffic concerns.
III. The organizations that were represented at the first meeting include:

- University of Utah,
- Utah Transit Authority (UTA),
- Salt Lake City Planning Division,
- Emigration District Coalition,
- Community Representation,
- Utah Department of Transportation (UDOT),
- Wasatch Front Regional Council (WFRC),
- Salt Lake City Transportation, and
- Primary Children’s Medical Center (PCMC).

Attendees recommended representatives from the following organizations be invited to participate on the committee:

- Salt Lake City Transportation Advisory Board
- United States Military
- Salt Lake County (SLC Sports Complex/Emigration Canyon),
- Research Park
- Hogle Zoo
- The Boyer Company (re: Boyer’s development on Foothill Blvd. near the V.A. Hospital)
- V.A. Hospital
- LDS Institute of Religion
- Community Councils representing neighborhoods west of the University of Utah
- Jewish Community Center (JCC)
- Rowland Hall
- The Pingree School of Autism, and
- Emigration Visitor’s District

Norm Chambers and Mike Perez said they would invite representatives from the above groups to attend the next committee meeting. Mike mentioned that participation on the committee is on a voluntary basis.

IV. Mike Perez and Norm Chambers offered to continue to host the committee meetings. However, this by no means mandates that all future meetings will only be hosted by the University. Norm Chambers’ assistant, Jennifer Reed, will take notes and distribute a meeting summary to everyone via email. She will also distribute a committee roster. Two weeks prior to each meeting, she will send out a meeting reminder, a request for agenda items, and assignment reminders.

V. Mike Perez discussed the need to have some structure to the meetings in order to best use everyone’s time. He recommended that the committee meet regularly, have active participation by everyone, and be committed to accomplishing something within the first year. He suggested that the committee meet every other month during the first year, for approximately one to two hours. After that, it may be sufficient to meet once or twice a year. In between meetings of the full committee, sub-groups may meet as needed.

VI. Alex Ikefuna, suggested that the report that the Research Park Working Group recently submitted to the Planning Commission should be reviewed by this committee. The report identifies some of the major issues regarding Research Park traffic congestion and future development that may be useful to this committee.
VII. Hal Johnson mentioned that Salt Lake City’s East Bench Master Plan is more than two decades old and is probably outdated. Alex Ikefuna responded that this committee may want to recommend to the city council to give this particular master plan priority on the list for updates.

VIII. Robin Carbaugh, asked members of the committee how far their “long-range plans” are out. Some members of the committee have plans that extend 20-25 years out, but the University of Utah’s long-range plan is very dependent on state and donor funding, so 5-10 years is as far as he feels comfortable discussing with confidence.

IX. Tim Harpst, recommended the following format for the next few meetings: Those groups and individuals involved in traffic and transportation come to the next meeting prepared to share what is happening now and what is expected to happen during the next five years. At the next meeting, invite the planning departments to present their most recent plans covering at least the next five years. After that, ask the transportation folks to return with a model of how the master plans will affect the traffic and transportation, and then the committee can proceed accordingly with their recommendations, etc.

X. The next meeting will be an “information distribution” session. Groups or individuals should come prepared to speak to the committee for ten minutes regarding “what is happening in their world right now.” Mike recommended that people do not focus on just historical data, as it may not contribute towards achieving the goals of the group. He suggests that those presenting put their information in context, with a focus on “now,” and five years into the future. If possible, electronic information should be sent via e-mail to Jennifer Reed prior to the meeting so that she can compile notebooks for attendees, and also post it to a website (address to be determined) for public access. A laptop and projector will be available for those who need it.

XI. Future meetings will be held on the third Friday, every other month, at 1:30pm with the exception of July, when it will be held on the second Friday. Location to be announced.
   
   May 19, 2006
   July 14, 2006
   September 15, 2006
   December 15, 2006